

November 6, 2019

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson.

Also present-Ronald Sweet.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: Ronald Sweet addressed the Board stating that he wants to construct a single-family dwelling on Margaret Henry Road. As it stands now, the driveway would be on the Town road. In 1992 the Town discontinued a portion of Miller Road running westerly from Margaret Henry Road. Miller Road would have reverted to the abutters, half to each. Mr. Sweet sold one lot but did not include the area of Miller Road, so the road is still with his lot. It is the consensus of the Board of Selectmen to have Mr. Sweet's attorney prepare a new description including the road and have it quit claimed back to himself.

Approval of Minutes: L. Cooper made a motion, seconded by J. Firlik to approve the 10/16/2019 meeting minutes and the 10/23/2019 special meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

a. Commission Vacancies (Family Day Committee, Inland Wetland & Watercourses Commission, Economic Development Commission, Energy Committee, Northeast District Department of Health, and Planning & Zoning Commission): L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

b. Consider & Act on General Office Assistant Position: Marnie Reynolds-Bourque, 286 Pine Hill Road, Sterling, CT 06377 was hired as General Office Assistant replacing Dale Boisselle who resigned effective 10/15/2019. L. Cooper made a motion, seconded by R. Gray to hire Marnie Reynolds-Bourque, effective 11/18/2019 as the General Office Assistant for twenty-four (24) hours per week at a rate of \$14.75 per hour in accordance with the existing policy as outlined in the Employee Handbook. R. Gray and L. Cooper voted yes. J. Firlik abstained. Motion carried.

c. Consider & Act on HVAC System Bids for the Sterling Municipal Building – Room 8, Room 9, Recreation Authority Office, and the Gymnasium: R. Gray reported that the Recreation Authority did not have a quorum at their November meeting. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

New Business:

a. Approval of Bills: J. Firlik made a motion, seconded by L. Cooper to approve the bills for 10/23/2019 in the amount of \$480,531.33 and 10/30/2019 in the amount of \$10,199.08. All voted in favor of the motion.

b. Consider & Act on Adopting Proclamation Recognizing January 26 – February 1, 2020 as School Choice Week in Sterling: J. Firlik made a motion, seconded by L. Cooper to adopt the following proclamation:

Proclamation

WHEREAS, all children in Sterling should have access to the highest-quality education possible; and,

WHEREAS, Sterling recognizes the important role that an effective education plays in preparing all students in Sterling to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of Sterling; and,

WHEREAS, Sterling is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, Sterling has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Russell M. Gray do hereby recognize January 26 – February 1, 2020 as Sterling School Choice Week, and I call this observance to the attention of all our citizens.

All voted in favor of the motion.

c. Consider & Act on Application for Driveway Construction Permit for 215 Valley View Road: Peter Thurlow of Hilltop Contractors, LLC submitted an application for a driveway construction permit dated 11/6/2019 for property located at 215 Valley View Road. L. Cooper made a motion, seconded by J. Firlik, to approve driveway construction permit #19-05 for property located at 215 Valley View Road, Sterling, CT 06377. All voted in favor of the motion.

d. Request for Refund of Cash Surety Bond for Soil and Erosion Control in the Amount of \$10,000 – Ernest J. Collelo, Jr., - 92-94 Sterling Road: R. Gray reported that he received a letter dated 10/30/2019 from Thomas Borner of The Northeast Law Center requesting release of a cash surety bond for soil and erosion control in the amount of \$10,000 for Ernest J. Collelo, Jr., for property located at 92-94 Sterling Road. In August 2019, the property was sold to Canterbury Realty, LLC. L. Cooper made a motion, seconded by J. Firlik to release the cash surety bond for soil and erosion control in the amount of \$10,000 to Ernest J. Collelo, Jr., 446 Moosup Pond Road, Moosup, CT 06354 for property located at 92-94 Sterling Road. All voted in favor of the motion.

e. Consider & Act on 2020 Schedule of Meetings: J. Firlik made a motion, seconded by L. Cooper to approve the 2020 Meeting Schedule. All voted in favor of the motion.

f. Consider & Act on Increasing CIRMA Sterling Crime Limits: R. Gray reported that he received an email dated 10/24/2019 from Carol Fitzsimons of CIRMA (Connecticut Interlocal Risk Management Agency) requesting to increase Sterling Crime Limits from \$20,000 to \$50,000 or \$100,000. R. Gray made a motion, seconded by L. Cooper to increase the Town's Crime Limits from \$20,000 to \$50,000 for a total cost of \$1,089 for a three (3) year annual installment effective 12/2/2019. All voted in favor of the motion.

Any Other Business: **Request for Refund for Driveway Apron Bond #19-02 – Roger Malbaurn – 375 Snake Meadow Hill Road:** Roger Malbaurn has requested release of driveway apron bond #19-02 in the amount of \$1,500 for property located at 375 Snake Meadow Hill Road. L. Cooper made a motion seconded by J. Firlik to release driveway apron bond #19-02 in the amount of \$1,500 to Roger Malbaurn, PO Box 78, Oneco, CT 06373. All voted in favor of the motion.

Adjournment: J. Firlik made a motion, seconded by L. Cooper to adjourn at 6:42 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary